AUDIT

MAXIMUM ATTEMPTED CREDIT HOUR APPEAL
DEGREE AUDIT REQUEST

Return this completed form and copy of Unofficial Transcript to the DSU Financial Aid & Scholarships Office
Unofficial Transcripts available through MyDixie

Student's Name: _____ Dixie ID: _____

Local Address: _____
Address City State Zip

Phone Number: _____ Students Major: _____

*****Only DSU Academic Advisors are authorized to complete the remaining portion of this form*****

What semester and year will the above student graduate with a degree in this program? _____

Is this student in good academic standing to graduate with a degree in this program? Yes _____ No _____

If no, please explain: _____

_____

Please indicate below what courses the student needs to graduate, ***including classes which the student is currently enrolled***.

Dept./No	Course Title	Credits	Minimum Passing Grade

Dept./No	Course Title	Credits	Minimum Passing Grade

<u>I hereby certify that the above information is true and accurate.</u>

Advisor's Signature _____ Date _____

Printed Name _____ Phone Number _____

Student will also need to meet with a DSU Financial Aid Advisor and sign a Maximum Attempted Credit Hour Appeal Contract before they will be eligible to receive further financial aid funds. They will be contacted though Dmail when they can sign the contract. _____ Student initials.

The contract will contain the following requirements:

1. The student cannot receive any grades of: F, AU, or W. There is no appealing for illness, injury or any other circumstances. If the student receives one of these grades in any course, they are no longer eligible to receive federal financial aid at Dixie State University.

2. In the event a student receives an "I" grade, they must complete the course and the grade must show on the Dixie State transcript before a progress check can be approved and any further financial aid can be awarded and/or disbursed to the student.

3. The student is only allowed to take the courses listed on this Appeal form completed by a DSU Academic Advisor AND must pass each course with the required minimum grade. If any additional courses are taken, the student will lose all financial aid eligibility at Dixie State University.

4. The student is only eligible to complete one Maximum Credit Appeal at the Associate Degree level and one at the Bachelor Degree level. If the student stops attending DSU for 12 consecutive months, the contract will be voided and the student will no longer be eligible for financial aid at DSU unless they have received an extension from the Executive Director of Financial Aid & Scholarships.

<u>There is NO APPEALING the failure to meet the terms and conditions of the appeal contract.</u>

Student's Signature _____ Date _____

For Official Use Only – To be completed only by a DSU Financial Aid Officer

Total attempted hours: _____ (+) Additional credits allowed _____ = Total allowable hours _____

ROANYUD ( ) RRAAREQ ( ) ROASTAT ( ) RHACOMM ( )

Approving Signature: _____ Date: _____

Notes:

Student's Name: _____ Dixie ID: _____

Please explain the reason you are appealing your maximum credit hour suspension of financial aid. Attach any appropriate documentation that may support your appeal.

Student's Signature: _____ Email: _____